Capital Plaza Tower, 3rd Floor, 500 Mero Street, Frankfort, KY 40601 Voice: 502.564.6949; Fax: 502.564.9504

http://ken.ky.gov EC-KEN-001 (Rev. 7/11/06)

Work Group: KEN IT Coordination Committee

Date	11/15/06	Time	3:00pm
Facilitator	K. Ann Riggs	Scribe	Teresa Tackett
Location	9th floor Conf. Rm.	Call-In#	
	Capital Plaza Tower		

Agency / Attendees / Role

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Educ.	Ann Riggs	Committee Member
ConnectKY	Heather Gate (on behalf of Brian Mefford) Committee Member	
CPE	Allen Lind	Committee Member
KDE	Tim Sizemore (on behalf of David Couch)	Committee Member
СОТ	Tom Ferree	Committee Member
EPSB	Scott Smith	Committee Member
CPE		Chairperson, Application Subcommittee
JCPS	Bo Lowrey	Guest
OEA	Pam Young	Guest

Agenda/Decisions

Item:	Call to order	Decision(s)
1		
Item:	November 1 st Minutes Approved	Decision(s)
2	Minutes were reviewed by members. There was a recommendation for a couple of changes to Item 5 in the minutes.	Tim motioned to approve minutes, with the changes, Al 2 nd the motion. Vote was taken, no objections were heard and minutes were approved.

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Item:	Subcommittee Updates	Decision(s)
3	Network Subcommittee: Tim Sizemore, Chairperson	
	The Network Subcommittee met today with Bell South and COT. They are getting closer to final decisions on the 33 sites. Other discussions involved	Ann asked that the Network Subcommittee have a Pilot Site report to
	 By Dec. 1st, should have things locked in for pilot sites Expect to meet goal of 15 sites completed by Jan Should have a schedule by first of new 	present to the Executive Committee Mtg. in early December.
	yearregarding where everyone fits in Should be smooth sailing by spring of 2007 Tentative completion date of Dec. 2007,	
	instead of June 2008 as originally thought Applications Subcommittee:	
	Miko Pattie, Chairperson	
	Miko reported that the Applications Subcommittee discussed, in depth, the goals that they had hoped to have completed by our next Executive Committee meeting.	
	 Establish deadlines Establish definitions of applications Translate definitions of applications into "Raising Mary" 	
	The subcommittee felt they were not ready to finalize these goals. Miko stated that the Applications Matrix was just a draft, and before they could define the applications further, they needed to question the agencies to make sure	Ann asked if Miko could produce a <i>Visual</i> to the Executive Committee, which
	they will be getting what they need. The ten guidelines should be tested against the matrix, and then the applications could be finalized, and given explicit definitions that would be clearly understood. Miko asked for more time to complete these goals, and the committee agreed.	would explain the process that the Applications Subcommittee is taking to complete their mission.

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Item:	Program Manager Update	Decision(s)
4	The committee members had seven resumes' to review. After deliberation, the committee narrowed the choices to (4) four candidates to be interviewed for the KEN Program Manager job. The committee hopes to get these interviews underway as soon as possible, and be ready for 2 nd interviews and a possible decision by the next IT Committee meeting.	Ann will work with Ann Guarnieri on setting up a special Executive Committee Meeting around the first week of December, in order to get approval to hire the candidate picked by the IT Committee.
Item:	KEN KON	Decision(s)
5	A handout was given titled <i>The Kentucky Onramp to the Information Super Highway: The KEN KON Network</i> which states the following Kentucky has a window of opportunity to become a major player in the national research and educational networking community. By leveraging the current investment in KEN and adding the fiber connections of a Kentucky Optical Network (KON); we have KEN KON, a monster of a network. For more information, please see the entire document on our website at www.ken.ky.gov . Updates to follow.	
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Item:	Open Discussion	Decision(s)
6	Al Lind reminded us that David Couch had previously agreed to do a presentation on E-Rate for the ITC Committee. KY received \$118 million dollars this past year in E-Rate funds and David could explain how this process works. We would like to invite Ann Guarnieri to join us that day for the discussions on E-Rate funds.	Tim indicated that he would discuss with David.

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Other Discussions

New/Other Business - Discussions and Decisions:	

Next Steps

Action I tems Assigned in this Meeting:	
Work with vendors to set up dates for interviews for four candidates.	
Work to set up Executive Committee meetings for Dec. & Jan.	
Next	
Meeting	Agenda Items Suggested and/or Moved Forward
	Items:
Next IT Coordination Committee Meeting is 11/29/06	

KPID = Key Point(s) Influencing Decision (e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.) will be noted as and if they apply to individual decisions.